TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
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MINUTES TOWN BOARD MEETING: July 28, 2022

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm

2. **Pledge of Allegiance**

3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center in room 4 with 3 community members. There was 1 community member attending via Zoom.us.

4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, July 27, 2022 before 6:30 pm.

5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

   Terry Duke – Discussed zoning committee meeting agenda from July 6. Referred to the county's ordinance 5.9 (D). Believes the town should adopt the same.

6. **Discussion /Action Items:**
   a. **Payment of Bills** Motion by Cooper to approve bills as presented including additional bills; second Ritter. Discussion: Clarified three bills. By voice vote; all in favor.
   b. **Approval of past meeting minutes.** Motion by Swenson to approve meeting meetings of July 11, 2022 as presented; second Ritter. Discussion none. By voice vote; all in favor.
   c. **Review draft amendments to Chapter 1 – Zoning and Chapter 3 – Mobile Homes & Manufactures Housing and set date and time for a public hearing.** Discussion by board. Motion by Ritter that the chapter 1 and chapter 3 amendments presented by zoning committee for review be approved subject to public hearing scheduled for August 25 at 6:00 pm; second Mortag. Discussion none. By voice vote; all in favor.
   d. **Set date for budget workshop.** Discussion by board. September 15, 2022 at 6:30 pm. Levy meeting November 16, 2022 at 7:00 pm.
   e. **Feedback on Clerks and Treasurers Institute.** Jeanna and June thanked the board for allowing participation and closing town offices to attend. Reviewed class content.
   f. **Review loan requirements and approve treasurer proceeding with gathering loan proposals.** Discussion by treasurer and board. Motion by Christensen for treasurer to gather loan proposals for $401,717.50 and balance of fiberoptic project for first payment of August 4, 2023 for balance of levy and balance paid by present debt service program in coming years; second Cooper. Discussion: Use proceeds to pay off interim fiberoptic loan. By voice vote; all in favor.
   g. **Town Board invite for ribbon cutting at Fern Ridge Mountain Bike Trails, August 13, 2022, at 10 AM.** Informational discussion, event showcasing Fern Ridge Mountain Bike Trails.
   h. **Approve bid for leveling work around Fern Ridge parking area.** Discussion by board. Making parking lot a better setting, improving some of the winter drainage issues. Steve Vogel Services submitted an estimate of $4000.00 (initial $4800.00, SVS donating $800.00). Motion by Cooper to approve bid from Steve Vogel Services for $4000.00 for Fern Ridge parking area as presented with funding coming from Community Development with 10% down upon acceptance; second Swenson. By voice vote; all in favor.
   i. **Approve new members for the Parks and Recreation Committee.** Pam Gebhardt and Penny Strom have stepped down from Parks and Rec committee. From survey sent out, there were residents interested in being part of committee. Motion by Christensen at the request of Pam Gebhardt to be removed from Parks and Rec committee and appoint Kathy Kaltenbach as replacement and also at request of Penny Strom to be removed from Parks and Rec committee and appoint Lisa Penner as replacement; second Cooper. Discussion none. By voice vote, all in favor.

j. **Accessory building violation, approval for Chairman to sign letter and mail.** Discussion by board. Motion by Ritter that letter be approved for Chairman to sign letter as presented and sent; second Swenson. Discussion: No phone call has been made to party in question. Include specific chapter violation as enclosure. By voice vote, all in favor.

k. **Approve alcohol related licenses.** Motion by Mortag to approve alcohol related licenses as presented; second Cooper. Discussion none. By voice vote; all in favor.

l. **Approve expense to research title for lots on either side of Sixteen Road.** Electronic version online does not go back far enough for an accurate record. Will need to have a title search obtained. Motion by Christensen to spend up to $2000 to research title of lots on either side of Sixteen Road to determine if there really is a road there with funds coming from unencumbered funds; second Ritter. Discussion: No timeline given. By voice vote; all in favor.

7. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion by Christensen at 7:41 to adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Public Works Department Personnel. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; second Cooper. By roll call vote: Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Mortag – yes.

   Break 7:41-7:47

8. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Mortag at 8:53 to reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session; second Swenson. Discussion none. By voice vote; all in favor.

9. **Adjourn** Mr Christensen adjourned the meeting at 8:54 pm

_____
Town Clerk

_____   _____   _____
Chairman   Supervisor   Supervisor

_____   _____
Supervisor   Supervisor